



聖士提反書院附屬小學

St Stephen's College Preparatory School

To: All Parents
From: Dr Agnes Wai, Principal
Date: 28th February 2020

Novel Coronavirus
Special Notice (5)

As the novel coronavirus epidemic shows no obvious signs of abatement, the Education Bureau (EDB) announced on February 25 that **class suspension of all schools will be extended to the end of schools' Easter holidays, that is, schools would resume classes on April 20 the earliest**. However, the exact date of class resumption is subject to further assessment. Meanwhile, EDB tends to resume classes in phases and will draw up relevant arrangements and inform schools and parents as soon as possible.

As the class suspension is further extended, our School will carry out the following measures:

1. Final Exam:

- G1-G4 and G6 Final Exam will be cancelled.
- For G1-G4 and G6 students, results of their formative assessments (e.g. quizzes, dictations, compositions, etc.) will be used as the final assessment of the school year.
- G5 Final Exam will tentatively be held as scheduled in June (to be confirmed).
- On class resumption, teachers will recap the content taught during the class suspension period and continue to complete the remaining syllabus.
- Date for the second IBL Project is subject to be confirmed.
- Summer vacation will commence as usual on July 9 (Thursday).

2. Online Learning:

- The teaching videos and materials of different subjects will be broadcasted as usual through the School website.
- Online learning will be suspended during the Easter holiday originally scheduled from April 8 to 17.
- If you have any concerns or feedback about the online learning, please feel free to contact the subject teachers through email.

3. G6 Taiwan Cultural Exchange Tour / G3-G6 Parent-Child Japan Education Tour:

- The two captioned tours to be held during the Easter holiday will be cancelled.
- Details for the refund of tour fee will be announced after the class resumption.

4. Refund:

- Details for the refund of lunch fee and G6 boarding fee will be announced once the date for class resumption is confirmed.
- Regarding the refund of school bus fee, after discussion with the school buses owners and the consent of the Parent-Teacher Association Executive Committee, following arrangements have been made:
 - As most of the school buses' operation cost is fixed and allocated to each month (including the monthly salary of the driver, nanny and logistics staff, parking expense, insurance and the monthly installment of the mortgage and interest of the bus as well as the license), half of the school bus fee of February to April will be charged (50%). If EDB announces further class suspension till May, the fee will remain half.
 - The school bus owners will refund the fee after the class resumption, and the pre-paid ECA bus fee will all be refunded.
 - If you have any questions regarding the school bus fee refund arrangement, please contact Ms Katie Wong or Mr Gordon Wong.



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**新型冠狀病毒肺炎
特別通告 (5)**

由於新型冠狀病毒疫情仍未有明顯減退跡象，教育局於二月二十五日公布，**全港學校會進一步延長停課，直至學校的復活節假期結束，即最早於四月二十日（星期一）復課**，但確實的復課日期仍有待進一步評估。此外，教育局傾向分階段復課，並將會擬定相關安排，盡早通知學校及家長。

就延長停課，本校將採取以下之應變措施：

1. 期終考試、第二次專題研習及暑假安排：

- 一至四年級及六年級期終考試將取消；
- 一至四年級及六年級將以各項進展性評估（如小測、默書、作文等）的成績作為本學年的期終評估；
- 五年級期終考試暫定如期於六月舉行（有待確定）；
- 復課後，老師會總結停課期間之網上學習內容，並完成餘下之課程；
- 第二次專題研習之日期有待確定；
- 暑假將如常於7月9日（星期四）開始。

2. 網上學習：

- 各科教學影片及材料將繼續透過學校網頁播送；
- 網上學習將於原定之復活節假期（4月8日至17日）期間暫停；
- 就網上學習有任何疑問或意見，可透過電郵與各科任老師聯絡。

3. G6 台灣文化交流團／G3-G6 日本親子學習之旅：

- 原定於復活節假期期間舉行之 G6 台灣文化交流團及 G3-G6 日本親子學習之旅將取消；
- 有關團費之退款詳情將於復課後公布。

4. 退款：

- 午膳費及六年級宿費退款安排有待確實復課日期公布後再作通告；
- 校方就有關校車車費退款與各校車車主商討，並取得家長教師會執行委員會同意，作出如下安排：
 - 基於大部份校車營運成本是固定及已按月比例攤分（當中包括車長、嫗姆及後勤人員的月薪、停車場費用、保險、購買校車及營運牌照抵押的分期付款及利息等），二月至四月份車費將收取車費的二分之一（50%），惟如教育局進一步宣布延遲復課至五月，五月份車費仍將維持二分之一的安排；
 - 車主將會於復課後退回預繳的二分之一車費，而預繳的課外活動車費則全數退回；
 - 如對校車車費退款安排有任何疑問，請與黃嘉儀主任或王勝桐副校長聯絡。

以上通告
一至六年級家長

校長
衛燕華博士

二〇二〇年二月二十八日