

To: G6 parents
From: Dr Agnes Wai, Principal
Date: 14 November 2017

20th G6 Cultural Exchange Tour —“ Fun Learning Outside Classroom”

The G6 Cultural Exchange Tour —“Fun Learning Outside Classroom” will be held in May 2018.

Details are as follows:

1. Date: from Tuesday, 1 May to Friday, 4 May 2018 for 4 days
2. Destination: Seoul of Korea
3. Expenses: HK\$8100
* inclusive of tour fee, entrance fees for all visiting spots, tour guides and drivers tips, airport tax, airport construction fee, insurance package and other miscellaneous expenses
4. Number of escorting teachers: at the ratio of 1 teacher per 9 students
5. Each participant will have to pay a deposit of \$3000 (Please make cheque payable to “*St Stephen’s College*”). Deposits paid are non-refundable under any circumstances.

Those interested should complete the attached Enrolment Form and Indemnity Form, together with the copies of documents and the cheque for deposit, return to the class teacher on or before Monday, 20 November, 2017. For enquiries, please contact Ms Katie Wong on 2813-8410 or by email (katiewong@sscps.edu.hk).

* Collaborating Travel Agent : Charming Holidays

Itinerary:

1. School Exchange : visiting a local primary school for exchange program with the pupils.
2. Special Recommendations : Everland
3. Study Tour : Hanbok experience & Kimbap DIY
4. Cultural Explores : Visiting Korean Broadcasting System, Ssamziegil & Drawing Show
5. Popular Attractions : N Tower (Included Observatory) , Digital Pavilion & Viewing Cherry blossom on the Yunjunro Street, Yeouido
6. Hotel and Airline : Cathay Pacific Airline plus 4-star hotel (Golden Tulip M Hotel or equivalent)

敬啟者：

第二十屆「小六文化交流團」——跳出課室，放眼世界

本年度之小六文化交流團——「跳出課室，放眼世界」將於二〇一八年五月份舉行。詳情如下：

1. 日期：2018年5月1日(星期二)至5月4日(星期五)，為期四天。
2. 目的地：韓國首爾
3. 費用：\$8100

*當中包括團費、所有景點入場費、機場建設費、導遊及司機小費、機場稅、旅遊保險及一切雜項開支。

4. 隨團老師人數：老師與學生比例為1比9。
5. 凡參加者，請繳付訂金\$3,000 (支票抬頭「**聖士提反書院**」)。訂金繳付後，無論任何情況需要退出，訂金概不發還。

凡有興趣參加者，請於2017年11月20日(星期一)或之前填妥所附之報名表及免責同意書，連同所需證件副本及訂金支票，交回班主任。如有查詢，請電2813 8410或以電郵與黃嘉儀主任聯絡(katiewong@sscps.edu.hk)。

此致

六年級家長

校長

衛燕華博士

二〇一七年十一月十四日

※ 合作旅行社：翠明假期

行程包括：

1. 學校交流：探訪當地小學與當地學生交流
2. 特別推介：夢幻樂園
3. 學習之旅：韓服試穿及紫菜包飯DIY
4. 文化探究：參觀KBS電視台、人人廣場及Drawing Show
5. 熱門景點：N Tower (包登塔), Digital Pavilion 及汝矣島櫻花大道賞櫻花
6. 乘坐國泰航空，早機出發，晚機返港。*住宿四星級酒店(Golden Tulip M Hotel) 或同級*

2017 G6 Cultural Exchange Tour

Enrolment Form

Name in English: _____ Name in Chinese: _____

Class: _____

Date of Birth: ____/____/____ (DD/MM/YY) Sex: _____

HKID: _____

Nationality: _____

Passport No.: _____

Issue Date: _____ (DD/MM/YY) Expiry Date: _____ (DD/MM/YY)

Special Request:

(example: prohibited activities, special dietary requirement, special medication, etc)

Cancellation and Refund Policy

Cancellation and refund of the trip fee shall at all times be subjected to charges as may be levied to the relevant travel agency in accordance with such travel agency's cancellation/refund policy.

Please attach:

- 1. Photocopy of the student's passport**
- 2. Photocopy of the student's HKID**
- 3. Deposit Cheque (\$3000, payable to "St Stephen's College" 「聖士提反書院」)**

PTO (Please sign the Release, Waiver and Indemnity 請簽署背後之免責同意書)

Release, Waiver and Indemnity

- I agree and consent to allow my child _____ to join the G6 Cultural Exchange Tour to Korea organised by St. Stephen's College Preparatory School (SSCPS) and travel agency from 1 May 2018 to 4 May 2018. I agree to him/her taking part in all the proposed activities.
- I have ensured that my child understands, that it is important for his/her safety and the safety of the group that he/she obeys all rules and instructions given by the staff in-charge.
- I understand that SSCPS and the agency are providing gratuitous assistance to the participants as facilitators without liability. Whilst the accompanying staff and helpers in charge of the group will take all reasonable care for their health and safety, they cannot be held responsible, for any injury, illness, damage or loss suffered by my child during or arising out of the journey.
- I understand that SSCPS reserve the right, without penalty, to make changes in the itinerary whenever, in their judgment, conditions warrant, or if they deem it necessary for the comfort, convenience, or safety of the participants.
- I understand that SSCPS also reserve the right, without penalty, to withdraw the trip announced, to decline to accept any person as a participant, or to require any participant to withdraw from the trip at any time, when such action is determined by SSCPS staff to be in the best interests of the health, safety, or general welfare of the group or the individual participant.
- I therefore agree to indemnify SSCPS and its employees, directors, partners and volunteers against all liabilities, which may occur to, or be suffered by my child while he/she is attending the trip in Korea. This applies from the time of departure from Hong Kong until his/her returning home and WAIVES all the rights as the parent /guardian or the student may have against SSCPS in respect to the G6 Cultural Exchange Tour and I hereby agree to keep SSCPS indemnified against all claims, damages, demands, losses and proceedings whatsoever in respect of any of the matters aforesaid.

Signature of Parent

Date