



To: G6 Boarders' Parents  
From: Dr Agnes Wai, Principal  
Date: 29<sup>th</sup> May 2020

**Coronavirus Disease 2019**  
**Special Notice (11) – Resumption of G6 Boarding Programme**

To ensure that G6 students can take part in the Boarding Programme on class resumption, the dormitories will reopen on 8<sup>th</sup> June 2020 (Monday). The School is looking forward to safeguard boarders' health and safety with parents' cooperation. Please read the following carefully:

**1. Preventive Measures**

- Boarders must take their body temperature before coming to school and bring along their Temperature Record Sheet (*Appendix I* of Special Notice (9)) signed by parents.
- Boarders' body temperature will be taken twice per day (on waking up and before dinner).
- Each boarder must bring at least 20 face masks every week.
- Face masks must be worn at all times, except when having meals, showering, washing, engaging in outdoor activities or sleeping.
- Boarders must clean their hands thoroughly using the alcohol-based sanitizer provided upon entering the dormitory.
- During meal times, each table will seat two boarders facing the same direction, in line with social distancing measures.
- Beds will be reassigned to reduce the number of boarders in each room.
- Undergarments that have been worn should be put into zipper bags and brought home for washing.
- If a boarder falls ill, the parents will have to pick him / her up and seek medical help if necessary, and in the interim, the boarder will stay in a room on his / her own.
- Amendments will be made to the Boarding Timetable in June and July (*Appendix*).
- The indoor and outdoor activities arranged by the Wardens and resident teachers after school will be held in accordance with the health advice and social distancing guidelines given by the Education Bureau.
- Parent visits on Wednesday will be suspended.
- Parents must not enter any dormitory. If there is any urgency, parents should first contact the Warden so that individual arrangements may be made.

**2. Cleaning of Dormitories**

- The dormitories have been thoroughly cleaned and sanitized during the class suspension period.
- The dormitories will be disinfected regularly using 0° Airject (Special Notice (9)).
- Alcohol-based sanitiser will be provided in each dormitory.

**3. Declaration Form for Travel History and Health Status of Students**

- Parents are requested to fill out this form (*Appendix II* of Special Notice (9)) and return it to the Class Teacher by email on or before 29<sup>th</sup> May 2020 (Friday).

**4. Boarding Fees (June and July 2020)**

- No additional charges will apply in June and July since the boarding fee of February has been retained.
- The boarding fee of February will be refunded to those who withdraw from the Boarding Programme.
- Wardens will contact parents individually to check whether each boarder will take part in the Boarding Programme in June and July or not. Parents are requested to reply by 1<sup>st</sup> June 2020 (Monday).
- For those who decide to withdraw from the Boarding Programme, they must pick up their personal belongings from the dormitories between 9:00 am to 4:00 pm on 2<sup>nd</sup> June 2020 (Tuesday). Parents should first contact the Wardens, so that related arrangements may be made.

If you have any enquiries regarding this, please contact the Wardens or Ms Katie Wong.



聖士提反書院附屬小學

St Stephen's College Preparatory School

## 2019 冠狀病毒病 特別通告 (11) – 六年級復宿安排

本校將於 6 月 8 日 (星期一) 重開宿舍，讓六年學生於復課的同時，能重投寄宿生活。本校期盼與家長合作，以確保學生能在安全健康之環境中寄宿。請詳閱以下復宿安排，並遵守相關措施：

### 1. 防護措施

- 宿生每星期回校前須量度體溫，並帶備已有家長簽署之「量度體溫記錄表」回校 (特別通告(9)附件一)；
- 宿生每天須量度體溫兩次 (早上起床後及晚飯前)；
- 宿生每星期須額外自備不少於二十個口罩；
- 除用膳、沐浴、刷牙梳洗、戶外活動及就寢外，其餘時間宿生均須要戴上口罩；
- 每次進入宿舍前，宿生必須使用酒精搓手液徹底消毒雙手；
- 宿生將會被安排兩人一桌用膳，並排而坐，以保持安全之距離；
- 房間的安排將會作出調整，以減少同房宿生的人數；
- 宿生須自備密實袋，以存放已穿著之內衣褲，並須帶回家清洗；
- 宿生如感到身體不適，將安排於獨立房間內休息；舍監亦會儘快通知家長接領宿生回家及按需要求診；
- 六月至七月的寄宿時間表將有所調整，詳情請參閱附件；
- 下課後，舍監及住宿老師為宿生安排的室內及戶外活動將按照教育局指引，以確保於適當的環境及距離下進行；
- 每逢星期三之家長探訪日將暫停；
- 任何時候，家長不能進入宿舍；如有緊急事故到校，請家長先聯絡舍監，以便作個別安排。

### 2. 宿舍清潔

- 停課期間，本校已全面清潔及消毒宿舍；
- 宿舍會使用「0° 空間消毒霧劑」作消毒 (特別通告(9))；
- 宿舍將放置酒精搓手液，以供學生需要時清潔雙手。

### 3. 學生外遊及健康狀況申報表

- 請家長填寫健康申報表 (特別通告(9)附件二)，並於 5 月 29 日 (星期五) 或以前以電郵方式交回班主任。

### 4. 六月至七月之宿費安排

- 六月的宿費將以二月所繳付的取代，七月不會收取宿費；
- 宿生如選擇六月至七月不寄宿，校方將會退回二月的宿費；
- 舍監將個別聯絡家長以了解宿生的住宿意願，請家長於 6 月 1 日 (星期一) 或以前回覆是否於六月至七月寄宿；
- 宿生如選擇不寄宿，須於 6 月 2 日 (星期二) 早上九時至下午四時內前往宿舍收拾並帶走所有個人物品；請家長先聯絡舍監，以便作相關安排。

如有任何疑問，請與舍監或黃嘉儀主任聯絡。

以上通告  
六年級宿生家長

校長  
衛燕華博士

二〇二〇年五月二十九日



**Boarding Timetable (8<sup>th</sup> June 2020 – 10<sup>th</sup> July 2020)**  
**寄宿時間表 (2020年6月8日至7月10日)**

Time	Mon	Tue	Wed	Thu	Fri
06:30		Rising Bell			
07:00		Room Inspection			
07:15		Breakfast			
08:10-12:30	School Routine				
12:30-13:30	Lunch				
13:30-14:30	Instrument Practice				
14:30-16:00	Prep Time				
16:00-16:15	Tea Break				
16:15-17:00	Outdoor Activities				
17:00-18:30	Shower				
18:30-19:00	Dinner				
19:00-19:30	Reading Time				
19:30-20:30	V.A. Programme	Language Programme	Life-skills Training		
20:30-21:00	Leisure Time				
21:00-21:15	Room Inspection				
21:15-21:30	Reading Time				
21:30	Light Out				